

Keeping your options open

Student instructions

Your saved careers can offer clues about what subjects to focus on in school. But most of us don't know how our careers will play out or what careers will exist in the future. Decisions about taking certain subjects are more effective if you think about the options they can create. To keep your options open, it's important to build transferable skills. What skills can you start to build now that will help you in your future career?

- 1 Take a look at the entry level/career path responsibilities for 2 saved careers under **Sample Career Path** on the Xello career profile. Which responsibilities require skills that you could use in another career or that will continue to be important for years to come?
- 2 Add these skills to your Xello **About me** profile in the **Skills** section. Then rate your proficiency level of each skill:
 - 0 stars = Not available (you haven't learned this skill yet)
 - 1 star = Beginner (you have basic knowledge)
 - 2 stars = Rising Star (you've successfully applied the skill outside of school)
 - 3 stars = Master (you're able to teach others this skill)
- 3 For each skill you added, think about how you can continue to improve, either in school or at home?