

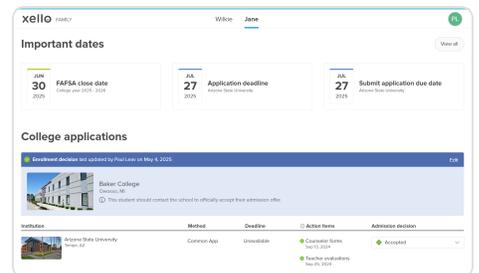
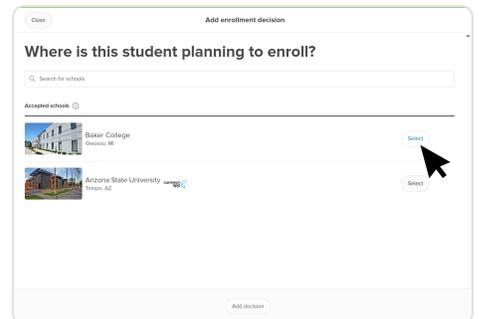
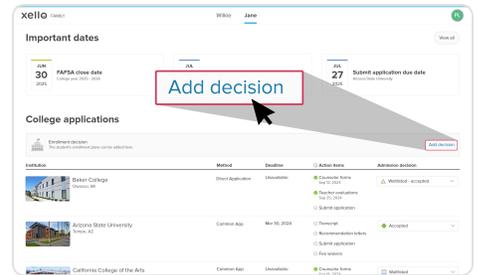
Add your child's enrollment decision

Ready to celebrate your child's big college decision?

Adding your child's enrollment choice in **Xello Family** is a good idea! It helps the student stay organized, and lets teachers know where their students are going so they can provide extra support. It also helps your school celebrate and track this important milestone.

To add your child's enrollment decision in Xello:

- 1 Log in to Xello. Click your child's name to open the **About student** tab.
- 2 Click the **College Planning** tab. From here you can view important dates, the applications the student is tracking, and any scholarships they've saved.
- 3 Next to **Enrollment decision**, click **Add decision**.
- 4 On the page, you'll see a list of schools the student has marked as **Accepted** or **Waitlisted - accepted**. Find the right school and click **Select** next to its name.
 - If they haven't recorded their accepted schools, you can search for and add them here.
- 5 Xello will automatically create a request for the final transcript to be sent to that school, if it's needed. You'll need to add a **Transcript due date** for this request.
- 6 Click **Add decision**.
- 7 The enrollment decision will show in a banner on the **College Planning** page. The banner will include a reminder to make the decision official with the school.



FYI: Family members can also edit or delete the enrollment decision after it has been recorded. This is useful if the due date needs updating or if the student changes their mind about which school to attend. Find the edit link in the enrollment decision banner.